



Weiser Memorial Hospital Foundation
Proudly Presents the 31st Annual
Festival of Trees
November 27th – December 1st, 2016

Event Theme “Making Spirits Bright”

Tree Decorator Guidelines

Your commitment to the Festival of Trees helps Weiser Memorial Hospital meet the healthcare needs of you, your friends, family, and your community.

With your support and effort, this festival is a fun way to raise money for the hospital and be involved in a wonderful community event. Recognition in the following five areas will be awarded: 1) People’s Choice, 2) Artistic Originality, 3) Overall Look and Appeal, 4) “Miracle” Tree (Top \$\$ raised) and 5) Children’s Tree.

The Tree Decorators and Sponsors agree to:

- Submit a completed Decorator’s Registration form by Nov 14th.
- Select a tree Monday, Nov. 27th. Tree selection opens at Noon on Mon., Nov. 27th. **NOTE there is only 1 DAY of decorating this year. The Vendome will be closed to the public on Tuesday.**
- Decorate on Mon. Nov 27th (NOON-9PM).
- Supply materials to both decorate AND transport your tree. (Don’t forget tree skirts, wire, ladders, topper box, and several empty boxes.)

The Festival of Trees will:

- Provide a 5-6 foot fresh-cut Noble Fir, or 3-4 foot tabletop tree in a tree stand.
- Take ownership of the trees at 9 PM, Monday, November 27th.
- Provide soup and bread Monday, November 27th, from 5 – 7 PM.
- Adjust tree placement after it is decorated to maximize venue space and display to its best advantage.
- Display a sign in front of each tree recognizing its sponsors and decorators.
- Auction the trees during the Gala Event on Wednesday, November 30th.
- Provide a receipt for tax purposes of the estimated value of each tree.
- Reserve the right to make adjustments to tree décor.

Decorating Rules:

- All ornaments, lights, garlands, and decorations must be securely wired to the tree.
- Tree toppers must be detachable for transporting. Please provide a labeled topper box.
- Flocking, snow, live plants or live animals are not allowed. Also any edible food items must be commercially wrapped.

Thank you! This treasured event would not be possible without you!

Festival of Trees – Co-Chairman

Casey Clark Ney, Weiser Memorial Hospital, 645 East 5th St., Weiser, ID (o) 549-4110 (c) 250-9707

cney@weiserhospital.org



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Decorating Day is:

- Monday Nov. 27th, from Noon – 9 PM (soup 5-7pm)

Registration Deadline is November 13th. Please send your completed registration form to Casey Clark Ney, Weiser Memorial Hospital, 645 East 5th St., Weiser, ID 83672 or email to cney@weiserhospital.org For questions call 549-4410 or 250-9707.

Tree Sponsor: _____

Group Contact Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Please name all Decorators in your group: _____

Tree Choice: Full size _____ Table top _____

Tree Title: _____

Please write a 3 – 4 sentence description for the buyers at the GALA Auction:

(Describe your lighting, ornaments, decorations, tree skirt, tree topper, and the additional display items sold with the tree).

Please generate a “good faith estimate” of the “fair market value” of your tree: \$ _____

THANK YOU FOR YOUR PARTICIPATION!